

## Bright Future Fellowship Programme for Women

**Bright Future:** Bright Future is a nonprofit organization dedicated to empowering young people aged 11–25 from underprivileged communities of India by providing them with opportunities to build employment prospects and career paths. Bright Future is currently present in 6 metro cities having a total of 22 centers across India, with 150+ staff, having impacted more than 60,000 young people's lives since 2009.

### Location: Mumbai | Field: Youth Training & Community Engagement

Are you a woman looking to restart your career after a break? Do you have a passion for working with youth and making a real difference in communities?

**Bright Future** is inviting applications for our *Fellowship Programme* — a unique opportunity for women (ages 30–40) to reignite their professional journey in a meaningful way.

#### Eligibility:

- Women between **30–40 years**
- Minimum **Graduate** from any stream
- Keen to work at our **centres in Mumbai**
- Prior experience in facilitation, education, or social work is a plus, but not mandatory

We are looking for passionate and motivated women trainers or facilitators who have keen interest in training youth at our centres. Preferably women interested in working in social settings, catering to skill development and capacity building of youth in communities, thereby making the youth employment ready. Contacts and skills of networking will be an added advantage.

**Who can apply:** We welcome women from all educational and professional backgrounds, with graduation being the minimum qualification. Prior experience in facilitation, education, or social work is an advantage, but not essential.

**Desirable:** We are looking for women who possess strong interpersonal skills, particularly the ability to build trust and form meaningful relationships with the parents of the youth we serve. This role involves regular engagement with families and community stakeholders through home visits and community interactions,

**Training :** The fellows will be trained on the curriculum, but are expected to work with their own dedication and motivation for the cause, with additional self learning, keeping oneself updated with the latest updates in the curriculum and having a periodic growth in their style of training and facilitation.

We seek individuals who are proactive, adaptable, and passionate about making a difference in their communities.

If you or someone you know is ready to make a meaningful impact while restarting your professional journey, we encourage you to apply.

**Duration of the fellowship:** 6 months

**Expected working hours:** 8 hours a day. 48 hours a week.

**Placements/Locations:** Fellows will be trained and moved at locations wherever batches are available, within Mumbai.

**Stipend:** 15,000

Our next batches start in August or September

### **Growth plan for fellows:**

This fellowship offers women restarting their careers an opportunity to re-enter a professional environment, gain relevant experience, and build confidence.

- **Professional Experience & Certification:**  
Fellows will end in 6 months, with a formal Assessment and Certification
- **Pathway to Employment:**  
Based on your performance and prior experience, eligible fellows may be considered for internal roles, subject to available vacancies, especially in youth and community-focused work.
- **Confidence to Rejoin the Workforce:**  
The fellowship is aimed to equip women with the skills and experience needed to successfully resume their careers with renewed confidence

### **Job Description:**

The Bright Future Facilitators drive the capability-building programs and interventions at the assigned Youth Training and Development Center (YTDC). The purpose of this role is to work with the youth in the age group of 18 to 25 years (called aspirants) and build their capability in employability skills. Additionally, the role works with the parents to build their support towards the youth's decisions related to their education and career. This role thus helps Bright Future realize its vision by making aspirants more employable, parents more supportive, and building both their awareness and knowledge in life and industry skills

### **Responsibilities**

- Lesson Planning and Facilitation for Employability and parents Session
- Conduct domain-wise assessments for the assigned batch to evaluate the level of the aspirants and support them accordingly.
- Mock Interviews: Facilitate the Mock Interviews process to ensure that the aspirants are interview ready, once a month

- Coordination with the employer to schedule the interviews, Guest Lectures and placements, etc.
- Conduct Post-Training follow-up for aspirants (alumni) to understand their current status of employment and education
- Maintain documentation on the program to be input into the monitoring and evaluation system.
- Documentation and reports
- Youth Mobilization: Assist the Social Worker in the mobilization of youth to ensure minimum expected enrollments in the Youth Training and Development Center (YDTC).
- Stakeholder Engagement: Participate in the stakeholder engagement activities planned at the center (led by the Social Worker/Project In-charge) to ensure the participation of stakeholders in programs.
- Follow up with aspirants to maintain regular attendance and documents.
- Conduct home visits for absent aspirants to bring them back to the center.
- Follow up with alumni and do timely retention calls. At least 6 calls weekly.
- Collaborate with Facilitators and Center Managers to arrange and conduct training for parents and community stakeholders at the center.
- Facilitators will ensure discipline and cleanliness are maintained at the center. Ensure grooming, assigning duties, and reiterating basic etiquette among aspirants.
- Participate in self-professional development activities to enhance facilitation skills.