

POSITION: Operations Manager

NO. OF POSITIONS: 2

LOCATION: Mumbai

DESCRIPTION:

A Operations Manager is responsible for planning and monitoring Bright Future's Education and Livelihood interventions which are implemented in Community (Youth Development and Training Center and Drama for Development Program) and School Program. He/She supervises and guides the Center In charges of multiple centers along with their teams to ensure that Bright Future's objectives are met. The Operations Manager also plays an instrumental role in building and maintaining relationships with external stakeholders like employers amongst many other for ensuring aspirants get industry exposure through internships and placements.

COMPENSATION:

Will be based on relevant experience and skills as per industry standards

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Graduate/Masters in Social Work/Management/Entrepreneurship/Education
- Good command on English, Hindi and Marathi (preferred) language
- Minimum 3-5 years of experience of working in the field of Education and/or Livelihood and leading project teams (with 25+ members) across different geographic locations
- Excellent planning, monitoring and reviewing skills
- Prior experience of working on Monitoring and Evaluation systems, Data Analysis, Reporting and planning corrective actions
- Prior experience of planning community-based interventions for engaging stakeholders at School and Community Level for improving the learning environment of adolescents and youth in the age group of 13 to 25 years
- Ability to understand the training needs of the team members at all levels and planning handholding and training interventions accordingly
- Required minimum three years of commitment