

**POSITION: Social Worker**

**LOCATION: Mumbai**

**DESCRIPTION:** The social worker is focused on working with schools, CBTC (Community-based Training Centre) and YDTCs (Youth Development and Training Centres) to drive Bright Future's programs and initiatives. The purpose of this role is to actively engage with stakeholders effectively to increase their participation in the organization's programs. This in turn will help them to support the adolescents and youth development in the areas of life skills and employability skills. Doing so helps Bright Future realize its vision of connecting education to employability right from the school level

### **RESPONSIBILITIES**

- Conduct community mapping and profiling exercise to identify key stakeholders and schools to partner with
- Design and Facilitate the stakeholder engagement activities in line with the findings of the above exercise
- Organise event/Session/workshop for communities with parents, youth groups, NGOs and other stakeholders to build awareness in the community through the CBTC - Community Building and Training Center
- Create Youth and adolescents and Schools pipeline and data base ready for the program to achieve the goal smoothly with help of alumni and Change Leaders and Stakeholders and Mobilization of youth and adolescents to ensure minimum expected enrolments in the programs
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- Conduct follow-ups on call with children, parents, alumni and other stakeholders or home visits to ensure regular attendance of the youth and their parents in the program and to proactively address any issues that may prevent the same
- Coordination with the relevant authorities to get permissions to bring aspirants for exposure visits to ensure smooth implementation of exposure visits (for both Livelihood and Step to Livelihood programs)
- "Monitoring of (Drama for Development) D4D activities and handholding Change Leaders through the implementation of the D4D program.
- "-Maintain documentation on the program to be inputs into the monitoring and evaluation system.
- Maintain the data of mobilization, planning, (Social Worker and CL) stakeholder forms, community Profile forms, permission letter file, Minutes of meetings, Individual meet forms, Photographs of Events, Community Events reports, School Profile forms

**COMPENSATION:** Best in the Industry

## REQUIRED QUALIFICATIONS AND EXPERIENCE

**Qualifications:** Master of Social work or Social Sciences

**Years of Experience :** With minimum of 1 year experience in the community work or preferably with Youth or Adolescence

## REQUIRED KNOWLEDGE

- About areas in which there is a need to work with adult stakeholders: including identifying parents with parenting and other challenges, and how to educate them on possible solutions

## REQUIRED SKILLS

- Planning and event management skills
- Influencing and Counselling skills
- Written and Oral Communication
- Resource Mobilization
- Networking
- Excellent in communication with stakeholders
- Documentation
- Basic Computer Skills (MS Power Point, Excel and Word)
- Analytical and Critical thinking skills
- Leadership skills
- Problem Solving Skills
- Strong Interpersonal skills